

**FACULTY OF LAW
UNIVERSITY OF DELHI**

INSTRUCTIONS/GUIDELINES FOR ADMISSION (LL.B./LL.M.)

2024-25

The following are the guidelines for the admissions in the LL.B. and LL.M. courses in the Faculty of Law, University of Delhi:

1. The Centre-Wise (Campus Law Centre, Law Centre I and Law Centre II) allocation of seats for LL.B. course will be based on merit, preference and category of the candidate submitted at the time of registration. The candidate will be allocated a seat in a Centre according to the merit list and availability of seat by the Admission Committee, University of Delhi.
2. The Course-Wise (Two and Three year LL.M. Courses) allocation of seats will be based on merit, preference and category of the candidate submitted at the time of registration. The candidate will be allocated a seat in a Course according to the merit list and availability of seat by the Admission Committee, University of Delhi.
3. If more than one applicant obtains same marks and there is only one seat available in the Centre/Course, the seat will be allocated according to the tie breaking rules for the Post Graduate Courses as per the *Bulletin of Information (2024-25), University of Delhi*.
4. In case a reserved category candidate obtains marks making him/her eligible for a seat in the unreserved list, he/she will be treated according as per *Bulletin of Information (2024-25), University of Delhi*.
5. Reserved Category Candidates who have secured admission in unreserved category, production of the reserved category certificate will be essential for obtaining other benefits/entitlements of their respective category.
6. The following documents are required for taking admission in LL.B./LL.M. Course:
 - a) Scanned Copy of the Registration Form
 - b) Photograph and Signature
 - c) Date of Birth Certificate (Matriculation Certificate)
 - d) Marksheets of qualifying examination showing final/total marks/undertaking as per the Bulletin of Information 2024-25, University of Delhi.
 - e) Provisional Certificate / Degree Certificate of qualifying examination/undertaking as per the policy in the *Bulletin of Information (2024-25), University of Delhi*.
 - f) In case, candidate belongs to any reserved category, the certificate showing that category including relaxation/ income for the current financial year (for OBC/EWS), etc./undertaking, wherever applicable as per the *Bulletin of Information (2024-25), University of Delhi*.
 - g) Migration Certificate/undertaking as per the *Bulletin of Information (2024-25), University of Delhi*.
7. All the candidates are required to make one PDF file (readable) of the Marksheets of qualifying examination showing final/total marks and Provisional Certificate/Degree Certificate of qualifying examination and upload the same on the tab of Marksheets of Qualifying Examination on the PG Admission Portal and undertaking as per the *Bulletin of Information (2024-25), University of Delhi*.

8. Wherever equivalence certificate is required as per the Bulletin of Information (2024-25) , University of Delhi, the candidates shall make one PDF file (readable) of the Marksheets of qualifying examination showing final/total marks and Provisional Certificate/Degree Certificate of qualifying examination and equivalence certificate and upload the same on the tab of Marksheet of Qualifying Examination on the PG Admission Portal.
9. The following documents have to be submitted by the candidate of LL.B./LL.M. in their respective centres (Campus Law Centre, Law Centre I and Law Centre II) /LL.M. on admission in the Office of respective Centres:
 - a) Character Certificate
 - b) Anti-ragging Affidavit
 - c) Non-Employment Affidavit/Study Leave (For LL.M. 2 Year/LLB)
10. If the candidate does not submit Non-Employment Affidavit/Study Leave (For LL.M. 2 Year/LLB) within the time limit, admission will be cancelled.
11. If the candidate is not able to produce the required documents¹ for admission and has submitted an undertaking for the same, the candidate will be considered in the Admission List and the status of that candidate will be marked as 'Reported' on the PG Admission Portal. But the admission will be cancelled if the required document is not submitted / uploaded by the candidate till four days before the last date of admission, as notified by University of Delhi according to the Bulletin of Information for Admission to Post Graduate Courses (2024-25), University of Delhi. The payment of the fees by the candidate shall be allowed after final approval of the admission by submission of all the required documents within the abovementioned period otherwise the seat will be automatically forfeited in case of non-submission of the required documents.
12. If any candidate whose name is declared in the merit list to be eligible for admission, fails to complete the admission formalities (including the payment of fees) as per the schedule notified by the Admission Committee, University of Delhi, then such candidate shall forfeit his/her claim to the seat.
13. As the second list is coming out soon, those students whose name appears in the list may be advised to do the following:
 - I. Check the deadline (date and time inclusive) for fee payment.
 - II. Check the status of the application and take note of the change in the status. Initially the status will be shown as a new application. On processing the application, the status may change into 'verified', 'on process', 'on hold', 'rejected', 'approved for payment'.
 - III. If the application status shows 'approved for payment', a fee link will be generated and the candidate shall proceed for fee payment as directed.
 - IV. If the status does not reflect 'approved for payment', then the candidate may check whether any query has been received.
 - V. In case of query raised, do complete the requirement raised in the query with no further delay and check the status of the application thereafter.
 - VI. Online admission and online fees payment are continuous, but time bound processes. Therefore, those whose names appear in the list are expected to be vigilant on checking the status of their application and any updates notified on the website.

In addition to the abovementioned guidelines, the candidates must read the PG Admission 2024-25 Guidelines for the Candidates issued by the University of Delhi.

Prof. (Dr.) Gunjan Gupta

Admission Convenor

Faculty of Law, University of Delhi _____

¹ The following documents are required for taking admission in LL.B./LL.M. Course:

- a) Qualifying examination result/marksheets showing final/total marks
- b) Provisional Certificate / Degree Certificate of qualifying examination
- c) In case, candidate belongs to any reserved category, the certificate showing that category including relaxation/ income for the current financial year (for OBC/EWS), etc.
- d) Migration Certificate in case not a student registered under the University of Delhi
- e) Undertaking as per format in the Bulletin of Information (2024-25), University of Delhi

Head and Dean

Faculty of Law

University of Delhi